



City of Gonzales Police Department



415 EAST CORNERVIEW ● GONZALES, LOUISIANA 70737 ● PHONE (225) 647-7511 ● FAX (225) 647-9544

BARTENDER LICENSE PROCEDURES

***THE CITY OF GONZALES POLICE DEPARTMENT PROCESSES BARTENDER'S LICENSES
ON THE FOLLOWING DAYS AND TIMES ONLY:***

**MONDAY – 8:00 A.M. to 11:00 A.M
TUESDAY – 8:00 A.M. to 11:00 A.M**

Procedures:

1. Obtain a Gonzales City Police Department License Application either in person at 415 E. Cornerview Rd., Gonzales, LA or on-line at www.gonzalespd.org. (Answer all questions in application and make sure that the application is **notarized**).
2. Take the completed application to Louisiana State Police Headquarters for fingerprints. LSP Headquarters is located at: 7919 Independence Boulevard, Baton Rouge, LA. A **\$10.00 MONEY ORDER** is required for the processing of prints at the State Police. Two (2) fingerprint cards will be provided to you for the processing of your license application.
3. Return the application and fingerprint cards to the Gonzales Police Department *in person* on one of the above listed dates to process the license application. Please have a valid photo I.D. with you at this time. Additionally, there will be a **\$10.00** processing fee for the Gonzales Police Department. We accept payment in the form of cash, debit/credit card, money order or cashier's checks. **NO PERSONAL CHECKS** are accepted for any payment.
4. Bring a **\$26.00 MONEY ORDER** made payable to the ***La. Dept. of Public Safety***.
5. You will fill out a form with your mailing and telephone information in the event contact is needed concerning the final processing of your application. You will receive a receipt from Gonzales Police Department which will be used as a **TEMPORARY** license which is valid for 45 days. Within the 45 day period, you should receive your Bartender's card by mail. If after 35 days, you do not receive your card, you **MUST** contact the Gonzales Police Department.

DIRECTIONS TO LOUISIANA STATE POLICE HEADQUARTERS

Via I-10

- > Follow I-10 W to LA-3064/Essen Ln in Westminister. Take exit 160 from I-10 W
11 min (11.9 mi)
- > Continue on LA-3064/Essen Ln. Take LA-73 N and Lobdell Ave to Independence Blvd in Baton Rouge
9 min (3.3 mi)

7919 Independence Blvd
Baton Rouge, LA 70806

Via Airline Hwy.

- ↩ Turn left onto US-61 N
17.2 mi
- ↩ Use the left 2 lanes to turn left onto Goodwood Blvd
0.8 mi
- ↪ Turn right onto E Airport Ave
0.2 mi
- ↩ Turn left onto Independence Blvd
0.2 mi

7919 Independence Blvd
Baton Rouge, LA 70806